

**EDGMONT TOWNSHIP  
HIGHWAY OCCUPANCY PERMIT APPLICATION**

1000 Gradyville Road, PO Box 267, Gradyville, PA 19039  
610-459-1662 phone    610-459-3760 fax

**IMPORTANT NOTICE**

- (a) The applicant shall contact the Township 48 hours in advance for all inspections. Required inspections are listed on page two of this application.
- (b) The applicant shall confirm with the Township the actual start work date. Permit will be cancelled unless permittee requests an extension of time in writing, in which case a supplemental permit may be issued.
- (c) Work shall be completed by specified date. Prior to expiration of allotted time, permittee shall notify the Township of inability to complete the work on or before the date specified and request an extension of time in writing.
- (d) Permittee shall notify the Township if work will not be carried forward by returning the permit with a written explanation. Neither the application fee nor costs incurred for inspections are refundable. Escrow will be released following a final inspection, provided work and restoration is done in accordance with Township Ordinance #169 and Pa. Code Section 459.8.

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**GENERAL INFORMATION**

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Name of contractor/applicant:

Phone number:

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Contractor/applicant's address (street, city, zip code):

Township registration number:

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Location of work (route number; name of road or street):

Please list the name and registration number of any and all subcontractors:

Name of contractor

Township registration number

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of work:

Purpose of work:

Proposed start date: \_\_\_\_\_

Work is to be completed on or before: \_\_\_\_\_ (Permit void after this date)

**FEES**

HOP Application Fee: \$250.00

Escrow Fee (complete escrow deposit form): \$1,250.00

Total Fee: \$1,500.00

**INSPECTIONS**

LISTED BELOW ARE THE STAGES OF CONSTRUCTION DURING WHICH EDGMONT TOWNSHIP MUST BE NOTIFIED. INSPECTIONS MUST BE SCHEDULED FORTY-EIGHT (48) HOURS IN ADVANCE. FAILURE TO NOTIFY THE TOWNSHIP BEFORE PROCEEDING TO THE NEXT STEP WILL RESULT IN A STOP WORK ORDER.

PRELIMINARY INSPECTION – This inspection involves checking the location of construction prior to excavation. A digital photograph is taken.

RESTORATION INSPECTION – This inspection will be made during the restoration process.

FINAL INSPECTION – This inspection will be made after all work has been completed and will determine whether the escrow fee may be released. The inspector will verify that all work has been completed in accordance with Township Ordinance #169 and Pa. Code Section 459.8.

**ACKNOWLEDGMENT AND SIGNATURES**

State Law Penna. Code Title 67 requires public utilities employees and others performing applicable construction, maintenance or utility/permit work on highways which may create hazards to erect traffic-control devices in accordance with the rules and regulations of the department for the maintenance and protection of traffic. Signature on this document acknowledges the above and guarantees compliance. I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION:

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Roadmaster's Approval: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Date received: \_\_\_\_\_

Date complete: \_\_\_\_\_

Date of initial inspection: \_\_\_\_\_

Date of restoration inspection: \_\_\_\_\_

Date of final inspection: \_\_\_\_\_

Date escrow released: \_\_\_\_\_